

**SURREY COUNTY COUNCIL****LOCAL COMMITTEE (EPSOM & EWELL)****DATE: 24 JUNE 2019****LEAD OFFICER: PARTNERSHIP COMMITTEE OFFICER****SUBJECT: REPRESENTATION ON EXTERNAL BODIES****DIVISION: ALL****SUMMARY OF ISSUE:**

This report seeks the approval of Local Committee to the appointment of representatives to external bodies.

**RECOMMENDATIONS:**

**The Local Committee (Epsom & Ewell) is asked to agree:**

The appointments to the East Surrey Community Safety Partnership, as detailed at paragraphs 2.2 and annex 1 of this report.

**REASONS FOR RECOMMENDATIONS:**

The appointment of councillors of the Local Committee to external bodies enables the committee's representation on and input to such bodies

**1. INTRODUCTION AND BACKGROUND:**

- 1.1 Representation on external bodies is decided and is reviewed and agreed by local committee members annually. The proposed membership and terms of reference are contained in Annex 1 of this report. The committee is requested to make appointments to the Community Safety Partnership, as detailed in paragraphs 2.2 of this report.

**2. ANALYSIS:**

- 2.1 The Committee are asked to consider appointing members to the following group:
- 2.2 **The East Surrey Community Safety Partnership [ECSP].** Epsom & Ewell is part of the ECSP which also includes Mole Valley, Reigate & Banstead and Tandridge and meets four times per year, once in each area. An overview of its responsibilities is attached as Annexe 1.

CSPs are a statutory requirement under the Crime and Disorder Act 1998 which established the principle that tackling crime should be a partnership matter and not solely the responsibility of the Police. They are required to work in partnership with a range of other local public, private, community and voluntary groups, and with the community itself. This approach recognises that

opportunities to address the causes of crime and disorder and pursue the interventions required to deliver safe and secure communities lie with a range of organisations, groups and individuals working in partnership.

Bernie Muir was appointed as lead County Councillor for 2019-2019.

**2.3 Epsom & Ewell Early Help Advisory Board**

Early Help Advisory Boards (EHAB) were set up in 2017, as part of the county council’s Early Help offer and at that time three members of the area Local Committee were appointed **Cllrs Mrs Jan Mason, Neil Dallen and Lucie Dallen** to the local board. Membership of the EHAB was previously reviewed on an annual basis along with Local Committee representation on task groups and other external bodies.

In February 2019 the county council replaced Early Help with its new Family Resilience practice model and consequently the role of the EHABs is currently under review. No changes will be made to Local Committee appointments to the EHABs until after this review has been completed.

**3. OPTIONS:**

- 3.1 The committee can either make the appointments to external bodies, as set out within the report, or amend these appointments.

**4. CONSULTATIONS:**

- 4.1 Local committee member views are being sought on the nominations for representatives on external bodies.

**5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:**

- 5.1 None.

**6. EQUALITIES AND DIVERSITY IMPLICATIONS:**

- 6.1 There are no direct equalities or diversity implications. However, through its membership of external bodies, the County Council can help to ensure that local services are accessible to harder to reach groups.

**7. LOCALISM:**

- 7.1 Representation on external bodies allows local councillors to consider, recommend and influence policies and services in response to local residents’ needs.

**8. OTHER IMPLICATIONS:**

<b>Area assessed:</b>	<b>Direct Implications:</b>
Crime and Disorder	Set out below
Sustainability (including Climate Change and Carbon Emissions)	No significant implications.

Corporate Parenting/Looked After Children	No significant implications.
Safeguarding responsibilities for vulnerable children and adults	No significant implications.
Public Health	No significant implications

#### 8.1 Crime and Disorder implications

The county council's membership of local CSPs helps ensure the achievement of its community safety priorities.

### **9. CONCLUSION AND RECOMMENDATIONS:**

9.1 The Committee are asked to consider the appointments to outside bodies.

### **10. WHAT HAPPENS NEXT:**

The relevant bodies will be notified of the names of those members appointed.

#### **Contact Officer:**

Mrs Nicola Morris, Partnership Committee Officer, Telephone 03456 009 009

#### **Consulted:**

Local committee members.

#### **Annexes:**

Annex 1 –Membership of External Bodies

#### **Sources/background papers:**

Not applicable.

## **SCC LOCAL COMMITTEE (EPSOM & EWELL)**

**Annex 1**

### **TASK GROUPS AND MEMBERSHIP OF EXTERNAL BODIES**

#### **TASK GROUP PRINCIPLES**

1. The Local Committee will annually (at the first formal meeting after the beginning of the municipal year):
  - determine the role, appointees and lifespan of any Task Groups
  - review the operation of any Task Groups which have been in place over the previous year
  - agree which Task Groups to establish for the current year
  - agree the criteria for consideration by any Task Group and make that criteria available to all Members of the Committee.
2. A Task Group shall exist to advise the Local Committee and make recommendations to its parent Committee; it has no formal decision-making powers. A Task Group will:

- unless otherwise agreed, meet in private
- develop an annual work programme
- formally record its actions
- officers supporting a Task Group will consult that Group and will give due consideration to the Group's reasoning and recommendations prior to the officer writing their report to the parent Local Committee.
- A Task Group can, should they so wish, respond to an officer report and submit their own report to the Local Committee.

### **East Surrey Community Safety Partnership**

#### **Purpose**

**To provide strategic leadership to reduce crime and disorder through effective partnership working and to deliver measurable results across the area.**

This will be achieved through the:

- Production of an annual strategic assessment to identify key crime & disorder issues across the ESCSP area.
- Development of a rolling 3-year ES Community Safety Plan with measurable outcomes.
- Robust monitoring of progress against Aims & Objectives.

#### **Strategic Vision**

***“Working together to keep East Surrey safe”***

#### **Aims**

- To promote integration of Community Safety priorities into mainstream policies and services.
- To ensure the strategic vision is translated into real change for East Surrey.
- To reduce alcohol and drug related harm and to reduce re-offending.
- To encourage closer collaborative working on shared concerns.
- To increase community reassurance through co-ordinated awareness-raising campaigns.
- To provide a voice for East Surrey at the Surrey Community Safety Board.
- To identify funding opportunities and lead on relevant funding submissions.
- To contribute to and support the delivery of relevant County-wide strategies.

### **Epsom & Ewell Early Help Advisory Board**

These terms of reference are intended to provide some direction for Local Early Help Advisory Boards recognising they will evolve in slightly different ways but with a core defined purpose.

#### **Scope**

The scope of the Local Early Help Advisory Board is the local implementation of the early help delivery model.

#### **Purpose**

To bring together a partnership in each borough or district invested in developing a coherent local early help offer and manage the successful delivery of this offer. By coming together the partners will hold a collective responsibility for decisions and support the successful delivery of this offer.

### **Key responsibilities**

- Have strategic oversight of the co-ordination and effectiveness of the local early help offer.
- Provide support and challenge to the development of the local early help offer
- Support the development of a joined up local plan which prioritises early help needs and outcomes
- Work collectively with local operational networks to implement a local plan
- Maintain an oversight of the development and effectiveness of the Local Family Partnership
- Support the development of local early help commissioning plans and participate in commissioning processes to deliver a local joined up early help offer
- Work locally to identify gaps in provision regarding early help and to identify and mitigate against risks
- Support the practitioners' networks including co-ordinating training and development opportunities in accordance with local need
- Help capture the voice of families, children and young people
- Communicate with key local stakeholders outside of the meeting to raise awareness of the local early help offer and developments.
- Update the Early Help Transformation Programme Delivery Group via the Strategic Leads for Young People and Families, escalating any risks as required.
- Provide an annual report to the local or joint committee on early help.

### **Chair**

Each Local Early Help Advisory Board will appoint an appropriate chair from their membership.

### **Ways of working**

- Meeting agendas will be agreed by the Chair and the Families Service Manager
- Agendas will be circulated to members of the Local Early Help Advisory Board prior to the meeting
- If it is not possible for a member to attend, they should nominate a substitute representative to attend with delegated authority to make decisions on behalf of their organisation.
- Minutes of this meeting will be kept by the Families Service Manager and agreed by members of the group
- Members will provide updates to the board on actions and key developments in their area

### **Frequency of Meetings and Venues**

Meetings will be held at least quarterly at suitable venues across the borough or district.

### **Meeting Membership**

The membership of boards will vary across boroughs and districts, however there are some core principles for the membership of each board:

- Membership should be as local as possible and key local partners should be represented to ensure they can be consulted with and are involved in making decisions.

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- Members need to be able to represent the broad views of the key delivery groups and be able to speak on their behalf about good practice and local need.
- Members need to impact on the establishment and delivery of early help rather than measure accountability
- With any Surrey County Council representation it should be considered whether they are required as a core member or if discussions could take place outside of the meeting (e.g. Families Service representation should be limited to the borough Families Service Manager)
- There should not be more than 15 members to allow for effective discussion and decision making

Representation should consider:

- Borough or district council
- Secondary education
- Primary education
- Children's Centre
- Two elected representatives from the local/joint committee
- Police
- Health
- Job Centre Plus
- Housing
- Voluntary, Community, Faith Sector
- Young people
- Parent groups

This should not be seen as exhaustive